



Habitat Helpers Repair Program Application

Note: The person whose name is on this application must be one of the people who legally **owns** and **lives** in the house to be repaired.

SECTION 1- Homeowner Information

Applicant's Name: _____

Birthdate: _____

Phone: _____ E-Mail: _____

Married Separated Unmarried (includes: single, divorce, widowed)

Co-applicant's Name: _____

Birthdate: _____

Phone: _____ E-Mail: _____

Married Separated Unmarried (includes: single, divorce, widowed)

Has anyone in your household served in the Armed Forces?

Yes No Who? _____ Branch: _____

SECTION 2- Residential Address (where you live and where repair work will be completed)

Address: _____

City: _____ State: _____ Zip: _____

How long have you lived here?: _____ Year house was built: _____

Who owns the home? _____

Type of home: Single Story Two Story Mobile Home

SECTION 3- Insurance

Do you have homeowner's insurance? Yes No

Insurance Company: _____

Policy #: _____

You must own your own home and have Homeowner's Insurance to be eligible.

How did you hear about the Repair Program?:



All information you include on this application will be kept confidential in accordance with the Gramm-Leach-Bliley Act. We are pledge to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status or national origin.

SECTION 4- Special Accommodations and Requested Work

Description of requested work: _____

I'm applying for repairs that allow me to age in place. I'm applying for general home repairs.

SECTION 5- Household Income and Mortgage Information

The total, combined income before taxes for ALL persons in the household \$ _____
per **year**. How many people reside in the home a majority of the year? _____

Please list all monthly income sources

	Applicant	Co-Applicant
Wages (list employer) _____	\$ _____	\$ _____
Social Security _____	\$ _____	\$ _____
SSI _____	\$ _____	\$ _____
Disability _____	\$ _____	\$ _____
Other: _____	\$ _____	\$ _____

Please list all monthly expenses

Mortgage payment	\$ _____	\$ _____
Motor vehicle monthly payment	\$ _____	\$ _____
Loans	\$ _____	\$ _____
Other:	\$ _____	\$ _____

SECTION 6- Authorization

I certify that the information on this application is accurate and I own the property at the address given on this application. I/We certify that verification may be obtained from any source named in this application. I/We understand that this application can be rejected at any time if information provided is incorrect or untrue. I/We authorize Red River Valley Habitat for Humanity (Habitat) to examine my/our credit history, income, residency, and any other requirements throughout the application process. I/We confirm that, except for the conditions listed above, my/our home is a safe place for volunteers. Additionally, I/we certify that no members of our household are currently or will be involved in the future in any type of illegal activity and I/we authorize Habitat to investigate my/our criminal history. As an applicant I/we acknowledge Habitat has obtained non-public and public information for the application to be processed. I/We understand that Habitat will keep this information in a secure place and it will not be shared with any unauthorized parties. To the extent permitted by law and without affecting the coverage provided by the required homeowners insurance, I agree to sign the release and waiver of liability.

Signature of Homeowner- Applicant

Date

Signature of Homeowner- Co-Applicant

Date



Documents Needed for Repair Program Application

If you need assistance in completing this application, please call the Habitat office at: 701-772-4418 for Julie.

Please provide the following documents with your completed application:

Habitat can make copies for you.

- Driver's License or Minnesota/North Dakota I.D. for all adult family members (18 years or older)
- Proof of Income (as applicable)
 - Two most recent pay stubs
 - Most current Award Letter for income received from:
 - Social Security
 - SSI
 - Pension or Retirement
 - Disability (SSDI)
 - Veteran Benefits
- Proof of Insurance on the home
- Mortgage Statement, if a mortgage on the home, showing current.
- Divorce Decree (if applicable)
- Most Recent Tax Return

How to submit your application:

Mail to Habitat Office address:

Red River Valley Habitat for Humanity
Attn: Julie Lind Kosmatka
PO Box 5415
Grand Forks, ND. 58206

Scan and e-mail the application and documents to:

E-Mail Address:

julie@rrvhabitat.com

*Make sure to include the application type in subject

FOR OFFICE USE ONLY

Date application received: _____